OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27
5010-106

UNITED STATES GOVERNMENT

Memorandum

Files

TO : Mr. J. Lee Rankin, General Counsel
President's Commission

DATE: July 20, 1964

FROM : Mr. Frank H. Mortimer, Typography and Design Manager, U. S. Government Printing Office

SUBJECT: Questions concerning the completion of the Warren Commission Report

1. Must all volumes be held as confidential until all are printed before they can be sold by the Superintendent of Documents?

2. We would like to deliver the 2,000 copies of each volume ordered by the Commission as they are completed. To what address?

3. All the books are being printed by Offset Lithography. Negatives and reproduction proofs of the type can be held in storage for future reprints, as requested by the Superintendent of Documents.

   If revisions or changes are contemplated in any of the volumes, which might require re-makeup of any of the pages, the type should also be held in storage.

   A terminating date should be established for holding negatives or type however, such as 26, 52, or 104 weeks, etc.

   If the pages of standing type are not needed, permission should be given to "kill" them as there is considerable metal involved which we would like to put back into use.

4. The price of the books in paper covers for sale by the Superintendent of Documents will be $1.50 each, to be sold in complete sets only, at $22.50 for set of 15 volumes. The Summary with hard bound cover will be $1.75.

5. The Superintendent of Documents wants about 150 words to be used as information about the Report.

F. H. Mortimer

Typography and Design Manager